

Draft

MUNICIPAL BUILDING COMMITTEE MEETING MINUTES
November 8, 2006

Members present: Christopher Rucho, Allen Phillips, Bruce Peterson, Kevin McCormick, Michael Maljanian, John Hadley, Roger Hall

Guests: Leon Gaumond, Steve Osterburg

The meeting convened at 7:01 p.m.

Motion Mr. Phillips to approve the meeting minutes of the September 12, 2006 meeting seconded by Mr. McCormick, all in favor.

The committee accepted a 3D model of a proposed firestation from Steve Osterburg which was developed with former chief Jack Chandler. The model represents a three floor structure. It is just a conceptional plan. The model will be shown in the Mixter Building.

At this time, Roger Hall arrived at the meeting.

Mr. Gaumond announced the respondents to the RFP. It was also announced that HKT Architects submitted a response after the deadline and was removed from consideration at this time.

There was discussion about the designer selection process. This will be discussed by the Board of Selectmen at their next meeting. All members present at the meeting expressed interest in serving on the Designer Selection Committee. It was generally thought that a 5 member committee would suffice. Mr. Gaumond presented the MBC with copies of the designer selection policy, some materials from the group studying the senior center/town hall, a copy of the RFP, and a draft contract for designer services.

At this time, Mr. McCormick announced a disclosure of a potential conflict of interest and submitted a disclosure form due to a professional relationship with one of the respondents to the RFP. Mr. Gaumond offered that the disclosure would likely comply with Mass General Laws however the Town's Designer Selection Process has a conflict clause as well. He will discuss this with Town Counsel and get an opinion and share that opinion with the MBC.

With no further business, motion Mr. McCormick at 8:10 p.m. to adjourn, seconded by Mr. Phillips, all in favor.

Minutes prepared by Leon Gaumond Jr., Town Administrator

Approved: _____